

**REG-0286 IUA Rules 2025-2026**

# IUA RULES

# 2025-2026

*Please note that the following document is an AI generated translation of the original document Skólareglur 2025-2026. If the content of these two documents conflict the original text applies.*

bls 1

---

**Upplýsingar um skjalið**

Tegund:	Regla
Útg.d:	20.1.2026
Útgáfa:	2.0
Áb.maður:	Gæðastjóri
Endurskoðun:	[Endurskoðunardagsetning]

## TABLE OF CONTENT

GOVERNANCE	3
Art. 1. Role	3
Art. 2. Legal Structure and Charter	3
Art. 3. Board	3
Art. 4. Rector	3
Art. 5. Managing Director	4
Art. 6. Vice-Rector	4
Art. 7. Dean of Department	4
Art. 8. University Departments	4
Art. 9. Support Services	4
Art. 10. Administration	4
Art. 11. Quality Assurance	5
Art. 12. Code of Ethics	5
Art. 13. Tuition Fees	6
STUDIES AND TEACHING	6
Art. 14. Criteria on Higher Education and Degrees	6
Art. 15. Academic Degrees	6
Art. 16. Departments	6
Art. 17. Student Admission	7
Art. 18. Re-enrollment, Assessment of Previous Studies, and Expiry of ECTS	7
Art. 19. Intellectual Property	8
Art. 20. Academic Year, Semesters, and Graduation	8
Art. 21. ECTS and Study Progress	9
Art. 22. Attendance and Participation in Studies	10
Art. 23. Course Assessment	10
Art. 24. Graduation Projects	11
Art. 25. Submission of Graduation Projects to Skemman	12
Art. 26. Curriculum	12
Art. 27. Teaching Assessment	12
Art. 28. Exchange Students, Guest Students, and Research Students	12
FACILITIES AND EQUIPMENT	13
Art. 29. Demeanour	13
STUDENT RIGHTS	13
Art. 30. Student Rights Committee	13
Art. 31. Processing of Students Issues	13
Art. 32. Breach of University Rules	13
ACADEMIC WORK	14
Art. 33. Academic Titles and Appointments	14
Art. 34. Sabbaticals	14
FUNDS	14
Art. 35. Internal Support Funds	14
Entry Into Force	14

## GOVERNANCE

### Art. 1. Role

The Iceland University of the Arts is a higher education institution offering education in the academic field of the arts. The Iceland University of the Arts furthermore seeks to promote arts education nation-wide and to disseminate knowledge on art and culture to the general public.

### Art. 2. Legal Structure and Charter

The Iceland University of the Arts is a self-governing institution. It is managed by the Board, the Rector, and Departments. Its charter, ratified by the Minister of Justice, governs the appointment and mandate of the Board.

### Art. 3. Board

The Board of the Iceland University of the Arts holds the highest decision-making authority within the University and oversees matters concerning the University as a whole. The Board safeguards the University's role and ensures that its operations serve the set objectives. The Board appoints the University's Rector.

The Board is responsible for the operation, finances, assets, determines fees, and confirms rules on the main aspects of the University's activities, such as the appointment of staff within the University. The Board convenes an open annual meeting where the University's finances and main points of the operational plan are presented. The Board sets rules for the meeting's arrangement.

The Board of the Iceland University of the Arts consists of five members for a term of three years, none of whom are employed by or studying at the University. The Minister of Higher Education, Science and Innovation appoints two members to the Board, while three are elected at the annual meeting of the University's support network. The Board elects a chairperson and Vice-chairperson from among its members and sets its own working rules, which are published on the University's website.

The Board has a role similar to that defined as the role of a University council in Art. 15 of the Higher Education Act No. 63/2006.

### Art. 4. Rector

The Rector of the Iceland University of the Arts manages the University's operations and administration on behalf of the Board and works on formulating the overall policy on its affairs. The Rector is responsible for its implementation and ensuring that the organization of work aligns with the University's role, objectives, and quality requirements.

The Rector, along with the Board, oversees the University's operations, teaching, artistic creation, research, quality management, services, and other activities in accordance with the Higher Education Act No. 63/2006.

The Rector is responsible for hiring staff and appoints the University's key managers in consultation with the Board. The Rector chairs the meetings of the executive council and the Academic Council of the University. The Rector is the University's spokesperson externally.

## Art. 5. Managing Director

The Managing Director works with the Rector and oversees the University's finances and assets in consultation with the Rector and the University's Board. The Managing Director is a member of the University's executive council.

## Art. 6. Vice-Rector

The Vice-Rector works on interdisciplinary goals of the Iceland University of the Arts along with the Rector and is responsible for academic development and policy implementation. The Vice-Rector for education and teaching oversees the University's education and teaching, chairs the teaching committee, and sits on the Academic Council and other committees as appropriate. The Vice-Rector for research oversees the University's research activities, chairs the research committee, and sits on the Academic Council and other committees as appropriate.

## Art. 7. Dean of Department

Dean of Departments oversee their department and are responsible for student affairs, human resources, and operational and investment plans. Dean of Department is responsible for the artistic policy of the field, the implementation of the University's policies in the department's activities, and general operations in accordance with the overall organization and standards of the University.

Dean of Department sits on the Academic Council and chairs departmental meetings, Departmental Council meetings, and faculty meetings. Dean of Department may take a seat on the executive council at the Rector's request.

## Art. 8. University Departments

The operations of the Iceland University of the Arts are organized into departments by fields of study. The University's Board determines the division and sets working rules. The management of each department is entrusted to a Dean of Department.

## Art. 9. Support Services

Support services fall under the Rector and provide support to the University's academic affairs. Among the roles of support services are operations, property management, and creating conditions for departments and staff to perform their duties in accordance with the University's charter and rules. The management of support services is entrusted to the Managing Director, Director of University Services and Director of Community and Sustainability.

## Art. 10. Administration

### Management Council

The management council has decision-making authority on common matters of the Iceland University of the Arts, including quality management and the organization of University activities, operations, finances, facilities, and resources. The management council prepares policy proposals for the University on major issues and supports the Rector in daily management. The equality committee and the environmental committee fall under the management council.

In addition to the Rector, the management council includes the Managing Director, Director of University Services and Director of Community and Sustainability. Others attend council meetings as needed. The Rector chairs the management council meetings. Meetings are generally held weekly.

## Academic Council

The Academic Council has decision-making authority on academic matters, discusses the University's academic goals, performance, and quality, and guides managers in teaching, research, and development. The Academic Council prepares policy proposals for the University on major issues. The teaching committee and the research committee fall under the academic council.

The Academic Council includes the Rector, Vice-Rectors, Deans of Departments, and a representative of the faculty as needed. Student representatives attend council meetings. The Rector chairs the Academic Council meetings. Meetings are generally held monthly.

## Departmental Council

The Departmental Council is a consultative forum for the department and supports the Dean of Department on academic matters. In addition to the Dean of Department, the council includes the department's tenured faculty, a representative of part-time faculty, and a student representative. Others attend council meetings as needed. The Dean of Department chairs the council's work. Meetings are held once per semester.

## Departmental Meetings

Each department regularly holds meetings where tenured faculty discuss the department's projects and strategic planning. The Dean of Department convenes meetings and calls the necessary participants as needed.

## Student Council

The student council is a consultative forum for the University's student associations and a liaison with the University's management. The student council consists of the chairpersons of the University's departmental student associations. The student council nominates student representatives to the University's committees and councils.

## University Assembly

The University assembly is a forum for discussing academic matters within the University and academic policy-making. The assembly is open to all faculty, staff, and students of the University. The University assembly is held once per academic year. The chairperson of the Academic Council convenes the assembly.

## Annual Meeting

In accordance with the University's charter, the Board holds an open annual meeting where the University's finances and main points of the operational plan are presented. The University's Board sets rules for the meeting's arrangement.

## Art. 11. Quality Assurance

The Iceland University of the Arts systematically monitors the quality of teaching and research based on internal evaluation, as per Chapter IV of the Higher Education Act No. 63/2006. The University operates according to the standards of the Quality Board for Icelandic Higher Education as outlined in a handbook published by the Quality Board's office. The Rector is responsible for the University's quality system.

## Art. 12. Code of Ethics

The Iceland University of the Arts establishes a code of ethics as per Art. 2, Chapter 1 of the Higher Education Act No. 63/2006. The code of ethics is intended for students, faculty, and staff of the University and serves as a guideline and standard in all its activities. The code of ethics addresses

---

### Upplýsingar um skjalið

Tegund:	Regla
Útg.d:	20.1.2026
Útgáfa:	2.0
Áb.maður:	Gæðastjóri
Endurskoðun:	[Endurskoðunardagsetning]

three main areas: general interactions within the University, society and environment, and creation, teaching, and research. The code of ethics is published on the University's website and prominently displayed in its workspaces.

### **Art. 13. Tuition Fees**

The University's Board determines the amount of registration fees, tuition fees, leave of absence fees, and their payment arrangements. The amount may change. Only students who have paid the registration fee or the tuition fee, are considered registered students of the University and are granted access to the University. The registration fee and the tuition fee, is non-refundable.

To progress between semesters, a student must have paid the registration fee or the tuition fee. If a student plans to study abroad, they must be debt-free to the University before a grant is paid, and the student goes abroad for study. To be able to register for graduation and participation in graduation events, students must be debt-free to the University.

## **STUDIES AND TEACHING**

### **Art. 14. Criteria on Higher Education and Degrees**

The Iceland University of the Arts learning outcomes for study programs, divided by study levels. The standards are a systematic description of degrees and final exams, emphasizing competency benchmarks that describe the knowledge, skills, and competencies students should possess upon graduation. The University's standards are set in accordance with national Criteria on Higher Education and Degrees, cf. Art. 5 of the Higher Education Act No. 63/2006.

### **Art. 15. Academic Degrees**

Bachelor's programs are organized as 180-credit programs over three years. Master's programs are organized as 120-credit programs completed in two years. In the Department of Arts Education, in addition to the 120-credit master's program, a 180-credit master's program with preparatory studies and a 60-credit diploma program are offered.

#### **Master's Degrees**

**MA, M.Mus., M.Mus.Ed., M.Art.Ed., MT, and M.Arch**

#### **Bachelor's Degrees**

**BA, B.Arch, B.Mus., and B.Mus.Ed.**

#### **Diploma Degrees**

In the Department of Arts Education, a diploma degree for teaching certification is awarded to those who have completed a master's degree. In the Department of Music, a diploma degree in instrumental performance is awarded as part of the BA degree program.

### **Art. 16. Departments**

The Iceland University of the Arts has seven departments: the Department of Architecture, the Department of Design, the Department of Film Arts, the Department of Arts Education, the Department of Fine Arts, the Department of Performing Arts, and the Department of Music.

### **Art. 17. Student Admission**

#### **Master's Programs**

---

#### **Upplýsingar um skjalið**

Tegund:	Regla
Útg.d:	20.1.2026
Útgáfa:	2.0
Áb.maður:	Gæðastjóri
Endurskoðun:	[Endurskoðunardagsetning]

**General admission requirements** include a bachelor's degree or equivalent university education that supports the applicant's ability to meet the demands of the master's program. Applications must be accompanied by a certified copy of academic transcripts along with any other documents requested by the relevant faculty.

**Admissions committees** evaluate applications based on the submitted documents and interviews with applicants. The dean of the faculty appoints the admissions committees in consultation with the program director, and the committees operate according to procedures that are presented to applicants. The decision of the admissions committees is final.

### **Bachelor's Programs**

#### **General Admission Requirements**

Applicants must have completed a matriculation examination, a final examination from an upper secondary school at the third qualification level, an equivalent examination from a foreign secondary school, or at least 60 ECTS credits from a recognized university. Applications must include a certified copy of diplomas and a certified transcript of academic records.

Admission may also be granted to applicants who possess knowledge and experience deemed sufficient preparation for undergraduate studies at the university.

Applicants who do not meet the general admission requirements may apply for an exemption if they have, for example, completed numerous credits at the upper secondary level, passed other final examinations such as at the fourth qualification level, or have other relevant preparation that qualifies them for university-level studies in the relevant program. Applications for exemption from general admission requirements are assessed by academic professionals within the relevant faculty. The outcome of such assessments is final.

When evaluating applications, a combination of factors is considered, including grades from upper secondary education, education in the arts, further education, work experience, and participation in extracurricular activities. Each case is assessed individually, and the interplay of these factors may influence the final decision. Applicants are encouraged to provide all information they believe may support their application for exemption from the general admission requirements.

#### **Admissions Committees**

Applications are evaluated based on submitted documents as well as interviews and/or entrance examinations where applicable. The Dean of Department appoints an admissions committee for each program in consultation with the program director. The committees operate according to procedures that are communicated to applicants.

#### **Confirmation of Enrollment**

Applicants confirm their enrollment by paying the registration fee. This fee is non-refundable.

If the number of applicants who meet the admission requirements for a program is below the minimum threshold, the program will not be offered for the upcoming academic year. Applicants are to be informed as soon as possible, and the registration fee will be refunded if it has already been paid.

#### **Art. 18. Re-enrollment, Assessment of Previous Studies, and Expiry of ECTS**

Former students who have not completed their studies may apply to resume their studies at the University and may have previously completed courses recognized if less than five years have passed since their last enrollment and the curriculum has not changed. In cases where the program curriculum has changed, a separate application must be submitted for the evaluation of prior studies, and the

current curriculum at the time will be taken into account. Applications to resume studies must be submitted in writing to [lhi@lhi.is](mailto:lhi@lhi.is) by May 15. each year.

If more than five years have passed since the student was last enrolled, they must reapply through an electronic application in Uglan. In such cases, a separate application must be submitted for the evaluation of prior studies, and the current curriculum at the time will be taken into account.

Generally, credits expire if more than nine years have passed since the student discontinued their studies. Applications for evaluation of previous studies must be submitted to the academic advisor along with the application to resume studies.

Students wishing to have credits from other universities recognized must apply and submit the relevant documents at the beginning of their studies to the academic advisor.

The Iceland University of the Arts may recognize up to 90 credits at the bachelor's level and up to 60 credits at the master's level. This means that a student graduating from the Iceland University of the Arts must have completed at least half of their studies at the University. In cases where students have full teaching certification in their field, up to 60 credits may be recognized in the Department of Arts Education.

### **Art. 19. Intellectual Property**

Intellectual property refers to works of authorship in any form belonging to a specific rights holder.

### **Plagiarism**

Plagiarism in any form in studies and work at the Iceland University of the Arts is prohibited.

Plagiarism refers to any copying of another's intellectual property presented as one's own work without proper citation in accordance with recognized academic practices. If a student is found guilty of plagiarism, the penalties outlined in the code of ethics apply.

### **Projects and Theses**

All projects and theses submitted for academic evaluation must be the student's own work, specifically for the course for which the project is assigned, unless otherwise stated.

### **Art. 20. Academic Year, Semesters, and Graduation**

The academic year runs from August 1 to July 31. The teaching year is divided into three terms: autumn, spring, and summer. The autumn and spring terms must each have no fewer than 15 teaching weeks, with exams and breaks in addition.

Formal graduation ceremonies take place in June. Students must register for spring graduation by April 15. Students may also graduate at the end of September and the end of January, but there is no graduation ceremony. They are invited to participate in the spring graduation ceremony if they wish. Registration for autumn graduation is September 1, and for January graduation, it is January 10.

### **Art. 21. ECTS, Study Progress and study break**

Full-time studies amount to 60 credits per academic year, or 30 credits per term. One credit (ECTS) corresponds to 25-30 hours of student work.

### **Master's Programs**

Master's programs typically last two years and require a minimum of 120 credits to graduate. Diploma programs at the master's level are 60 credits. A student may complete a maximum of 70 credits in one academic year.

Students in full-time master's programs in design, fine arts, and composition must complete at least 50 credits during the current academic year. Departments may set specific requirements for students to complete certain courses to advance to the next academic year.

Generally, a student has a maximum of three years to complete a master's degree. In the master's programs in the Departments of Music and Arts Education, the maximum time may be four years.

Absence due to parental leave is exempt.

The department head may grant an exemption from this provision if there are special circumstances. The student must explain their situation in writing and provide justification.

### **Bachelor's Programs**

Bachelor's programs typically last three years and require a minimum of 180 credits to graduate. Diploma programs at the bachelor's level are 60 credits. Students may complete a maximum of 70 credits in one academic year.

A student in a full-time bachelor's program must complete at least 50 credits during the current academic year. Departments may set specific requirements for students to complete certain courses and/or a certain number of credits to advance to the next academic year.

A student has a maximum of four years to complete a bachelor's degree.

Absence due to parental leave is exempt.

The department head may grant an exemption from this provision if there are special circumstances. The student must explain their situation in writing and provide justification.

### **Study Breaks**

Students may take a study break within the framework set by the University's rules on academic progress. Students must notify the University in writing of their study break by sending an email to lhi@lhi.is by September 1 for autumn term studies and by February 1 for spring term studies. During their studies, students are allowed to take a study break once, and it can last for a maximum of one year. In cases where a specific program is not offered, the study leave may last longer with the approval of the department head. Students taking a study break pay the full registration fee.

In cases where a specific program is not offered, a leave of absence may be extended with the approval of the dean. In such cases, students are required to pay the registration fee for the academic year prior to the leave, but not for the following year.

Students who take a leave of absence due to parental leave are exempt from paying the registration fee.

### **Excess Credits**

If a student completes credits beyond the minimum requirement for a degree, they receive those credits on a separate transcript that does not count towards the degree.

The student is responsible for their own academic progress, including course registration, payment of registration fees, overall academic progress, and graduation registration.

## **Art. 22. Attendance and Participation in Studies**

### **Master's Programs**

---

#### **Upplýsingar um skjalið**

Tegund:	Regla
Útg.d:	20.1.2026
Útgáfa:	2.0
Áb.maður:	Gæðastjóri
Endurskoðun:	[Endurskoðunardagsetning]

For master's programs, it is generally required that students fully participate in the activities of the study program and be active participants in both group and individual work. Departments may set specific attendance requirements.

### **Bachelor's Programs**

The Iceland University of the Arts requires full attendance from students in classes. Teachers must keep track of student attendance and record it. If a student's absences, including due to illness, exceed 20% of the total number of class hours in a course, the student is considered to have failed the course. If there are special and unavoidable circumstances and it is shown that the student has met the competency benchmarks and requirements for course assignments, the student may apply for an exemption from this rule to the relevant department head.

### **Art. 23. Course Assessment**

#### **Course Assessment**

The main purpose of academic assessment is to provide students with information about their skills and academic progress.

All academic assessment is based on the competency benchmarks of the courses, using the pass/fail grading system. No numerical grades are given.

Each study program implements its own academic assessment and final project based on the competency benchmarks of its department.

#### **Responsibility and Procedures**

Assessment Responsibility and Procedures Assessment typically takes place during the course period or on exam and project days at the end of each semester. Teachers are responsible for assessments, but each department determines the arrangement of exams and project submissions. Exams and projects can be oral, written, or practical. The composition of the assessment should be coordinated between the department head and/or subject coordinator and the teachers. Assessment methods and competency criteria should be introduced to students at the beginning of the course. The responsibility and evaluation of graduation projects are governed by the provisions specified in Art. 24.

#### **Assessment Results and Handling of Comments**

Assessment results should be available no later than 10 working days after the course ends or the project is submitted. Special provisions of the departments apply to graduation projects and theses. A student who is not satisfied with the assessment or has not passed the exam for their project can request an explanation of their grade from the relevant subject coordinator. This request must be submitted no later than five days after the publication of the assessment.

### **Retaking Exams or Projects**

If a student does not pass an exam or fails a project, they are allowed to retake it. The student must apply for a retake no later than five working days after the publication of the assessment. If a retake of the exam is not possible, the department head can decide on a comparable project in consultation with the subject coordinator. If the student does not pass the retake exam or the assigned special project, they must retake the course.

### **Retaking a Course**

If a student does not pass a course, they have the option to retake it the next time the course is offered. Students are responsible for registering for courses. A student cannot take a course more than twice. However, a student can apply for an exemption from this rule to the department head.

### **Make-up Exams/Projects**

Make-up exams/projects for the fall semester must be held no later than January 15, and for the spring semester no later than June 1.

### **Withdrawal from a Course**

By withdrawing from a course, a student is released from the requirements related to the assessment. Withdrawal from a course must be notified in writing to the department representative within a period that corresponds to one-third of the total duration of the course.

### **Illness**

A student who, due to illness, does not attend an exam or cannot submit the required project for assessment within the given deadline must notify the absence before the exam starts or the deadline expires. A medical certificate must be submitted to the University office no later than three days after the exam was held or the submission deadline expired; otherwise, the student is considered to have taken the exam or participated in the project submission. With a medical certificate, the student earns the right to a make-up exam, provided that attendance in the course has been satisfactory.

## **Art. 24. Graduation Projects**

### **Master's Program**

A master's student submits a draft of the graduation project for approval. The evaluation of the graduation project is in the hands of an evaluation committee and/or an external examiner. Subject coordinators appoint examiners or an evaluation committee in consultation with the department head. Guidelines are provided for the work of evaluation committees and examiners. If students have comments on the assessment process, they can request explanations in a written statement to the relevant department head. Students who are not satisfied with the assessment of the evaluation committee or examiner can submit written and reasoned comments to the department head within five working days from the publication of their assessment and request a review. Neither another examiner nor a change in the evaluation committee should be appointed. The department head must respond to the student's comments within ten working days from their receipt. After that, the results of the examiner or evaluation committee are final. If the matter cannot be resolved before the scheduled graduation, the student's graduation must be postponed. Guidelines for graduation projects and master's defenses apply to each study program.

### **Bachelor's Program**

The evaluation of the graduation project should be carried out by an evaluation committee and/or an external examiner. The subject coordinator appoints the evaluation committee in consultation with the department head. Guidelines are provided for the work of evaluation committees and examiners. If students have comments on the assessment process, they can request explanations in a written statement to the relevant department head. Students who are not satisfied with the assessment of the evaluation committee or examiner can submit written and reasoned comments to the department head within five days from the publication of their assessment and request a review. Neither another examiner nor a change in the evaluation committee should be appointed. The department head must respond to the student's comments within ten days from their receipt. After that, the results of the examiner or evaluation committee are final. If the matter cannot be resolved before the scheduled graduation, the student's graduation must be postponed.

## Art. 25. Submission of Graduation Projects to Skemman

Skemman is an electronic repository where students' graduation projects from universities in Iceland are stored. Students are required to submit their graduation projects according to their department's guidelines on skemman.is to be able to graduate.

## Art. 26. Curriculum

The Iceland University of the Arts' curriculum must be published annually in its entirety in Icelandic and English before the first academic day in January for the upcoming school year. International study programs only publish the curriculum in English. Department heads are responsible for their department's curriculum. The curriculum should include, among other things, course descriptions, assessment methods, and competency criteria.

## Art. 27. Teaching Assessment

Teaching evaluation must be conducted at the end of each course. Teaching evaluation is part of the monitoring of teaching and the quality of courses. At the end of the semester, teachers have access to the results of their courses. Department heads have access to the results of all course evaluations in their department. The Rector has access to the results of the teaching evaluation for the entire University.

## Art. 28. Exchange Students, Guest Students, and Research Students

### Exchange Students

The Iceland University of the Arts is part of international cooperation that includes student exchanges between comparable educational institutions and mutual recognition of studies. The student exchanges are based on bilateral agreements between the universities. Exchange students are subject to the same rules as other students of the University and must meet the academic requirements like regular students. The study period for students who choose exchange studies is one semester during their study program. The study period abroad must be approved within the relevant department.

### Guest Students

The Rector can, on the recommendation of the department head, admit guest students for one or two semesters. Guest students must be enrolled in comparable or more advanced studies at a recognized University elsewhere and must submit certified documents to that effect. Guest students are subject to the same rules as other students of the University and must meet the academic requirements like regular students. The registration fee is the same as for other students. If a guest student wishes to continue studying at the University, they must apply for admission on the same basis as other applicants.

### Research Students

Research students are master's or doctoral students who are provided with facilities at the Iceland University of the Arts and access to its services without attending regular classes. The department head and the research student make an agreement between them, which is confirmed by the Rector.

## FACILITIES AND EQUIPMENT

## Art. 29. Demeanour

Students and student groups must take good care of the University's premises and property and follow the conduct rules that apply in each area. All personal belongings must be removed from the

bls 12

---

### Upplýsingar um skjalið

Tegund:	Regla
Útg.d:	20.1.2026
Útgáfa:	2.0
Áb.maður:	Gæðastjóri
Endurskoðun:	[Endurskoðunardagsetning]

University before the end of the school year in spring, or earlier if requested. Special permission must be obtained from the service representative/technical manager before bringing larger items, such as furniture, tools, artworks, and musical instruments into the building. If conduct is poor or items are not removed, the University may clean and repair the premises and remove and dispose of items at the expense of the respective students, and delay the issuance of student evaluations. The University also reserves the right to charge students for damages to University property and equipment that is not returned on time.

## STUDENT RIGHTS

### Art. 30. Student Rights Committee

The Iceland University of the Arts operates a committee that reviews disciplinary matters and issues related to student rights. The committee consists of a representative of the department heads, who chairs the committee, and two representatives of the academic staff. Efforts should be made to balance the representation from different departments. The department heads elect among themselves who will represent them as chair. The University's Academic Council defines the committee's scope, appoints two representatives of the academic staff, and sets its rules of procedure. Cases must be submitted to the committee with written justification. The committee does not review academic evaluations (see the committee's rules of procedure). Responsibility and procedures for academic evaluations are referred to in Art. 23.

### Art. 31. Processing of Students Issues

If a student believes they have been wronged, they can address their case as follows:

The student contacts the program Director, department head, or student counselor, who will review the case and seek solutions.

If the student is not satisfied with the solution, they must submit a written request with justification to the Student Rights Committee, see Art. 30.

If the student is not satisfied with the committee's decision, they must submit a written request with justification to the Rector. The Rector reviews the case, makes a decision, and the student receives a written response with the case's outcome. The decision is final.

### Art. 32. Breach of University Rules

If a student has violated University rules or their behavior towards staff or other students has been inappropriate, the Rector or the respective department head may issue a written warning. In the case of repeated or serious violations that are considered to undermine the fundamental principles of the institution, the Dean of Department, in consultation with the Rector, may temporarily or permanently expel the student. If a student believes their rights have been violated, they may appeal the decision to the Student Rights Committee, see Art. 30. Such cases shall otherwise be handled in accordance with the law.

## ACADEMIC WORK

### Art. 33. Academic Titles and Appointments

Academic staff hold the titles of Rector, Vice-Rector, Dean of Department, professor, associate professor, assistant professor, adjunct, and part-time lecturer. Appointments to these positions are governed by the Iceland University of the Arts' rules on academic appointments, approved by the

University's Board. Other academic titles include visiting professor, honorary professor, honorary doctor, research professor, and visiting researcher. The granting of these titles is governed by the rules on honorary titles and academic guest positions, approved by the University's Board. The duties and responsibilities of academic staff are defined by the University's Board.

#### **Art. 34. Sabbaticals**

The purpose of granting sabbatical is to promote the development of knowledge in the field of arts, strengthen the position of the Iceland University of the Arts, and enhance the quality of research within it. Academic staff with a defined research ratio are enabled to dedicate themselves to independent research work by being temporarily relieved of other duties. Sabbaticals is governed by the Iceland University of the Arts' rules on granting research leave, approved by the University's Board.

### **FUNDS**

#### **Art. 35. Internal Support Funds**

The Iceland University of the Arts operates support funds to assist internal work. Each fund has rules that specify its role and scope, the composition of its Board, the organization of its activities, and the allocation of grants. These rules are approved by the University's Board.

### **Entry Into Force**

These rules are established based on the University's organizational charter and in accordance with current laws no. 63/2006 on universities. Approved by the Board of the Iceland University of the Arts on June 18, 2025.