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|  |  | **Higher Education**  **Mobility Agreement form** |

**INCOMING STAFF MOBILITY FOR TEACHING - MOBILITY AGREEMENT**

**Please note!** This grant is not available to university staff. University staff should seek support from their home institution.

**The Incoming Staff Member from Enterprise**

|  |  |
| --- | --- |
| First name: | Last name: |
| Position: | Nationality: |
| Gender: **M/F** | Academic year: **20.. / 20..** |
| E-mail: | Address: |

**The Enterprise (company, organisation, NGO, self employed individual, etc.)**

|  |  |
| --- | --- |
| Full name: | Country: |
| Legal Address: | Post Code, City: |
| Responsible person (approving the mobility), name and position: | |
| Responsible person e-mail: | |

**The Receiving Institution in Iceland**

|  |  |
| --- | --- |
| Full name: Iceland University of the Arts | Country: **IS** |
| Erasmus code: IS REYKJAV06 | Department/unit: **,,,** |
| Contact person (submitting the application), name and position: **,,,** | |
| Contact person e-mail: **,,,** | |
| Responsible person (approving the Mobility, head of dpt/unit), name and position: **,,,** | |

**I. Proposed Mobility Programme**

|  |  |  |  |
| --- | --- | --- | --- |
| Start date\*: **dd/mm/yy** | End date\*: **dd/mm/yy** | Duration**\*** (days): **X** | Duration (hours): **X** |
| Level of teaching: **Bachelor/Master/Doctoral** | | Subject: **,,,** | |
| Estimated number of students at the receiving institution benefitting from the teaching: **X** | | | |

**\***Planned period of the teaching activity (not including travel days)

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| --- |
| **Content and objectives.**  Describe the content and objective of the mobility, both teaching and other activities at the receiving institution if applicable. Day to day agenda if possible. |
| *-Make sure to clarify the objectives/purpose of the visit*  *-Make sure to describe why the input of the guest is important to the programme/department*  *-A detailed description of the course content and the guest’s background (CV) is not needed.* |

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| **Relevance for the receiving institution in terms of international collaboration.**  Describe the cooperation between the enterprise and the receiving institution and its importance and relevance for both. |
| *-Make sure to describe how this collaboration came about and its relevance in terms of international collaboration*  *-Make sure to describe in which way this collaboration is important* |

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| **Added value and expected outcome.**  What is the added value and expected outcome of the mobility for the receiving institution?  Is there an added value for the incoming staff and its enterprise? |
| *-Make sure that your answer addresses both LHÍ and the incoming staff/enterprise* |

**II. Commitment Of The Three Parties**

By signing\*\* this document, the Incoming staff for teaching, the enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

*\*\* Circulating papers with original signatures is not compulsory. Scanned copies of signatures or digital signatures may be accepted.*

The receiving higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy.

The incoming staff will share his/her experience, in particular its impact on his/her professional development and on his/her enterprise, as a source of inspiration to others.

The incoming staff for teaching and the enterprise will communicate to the receiving institution any problems or changes regarding the proposed mobility programme or mobility period.

**III. Signatures and dates**

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The **incoming staff** for teaching Date

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The **contact person\*** at the receiving institution **in Iceland** Date

\*person submitting this application

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The **responsible person\*** at the receiving institution **in Iceland** Date

**\***Head of department/unit