IAA RULES
2017–2018
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I. MANAGEMENT STRUCTURE

Art. 1 Role
The Iceland Academy of the Arts is an institution of higher education that offers education in the academic field of art. The Iceland Academy of the Arts also seeks to further arts education in Iceland and to disseminate knowledge on art and culture to the general public.

Art. 2 Legal Structure and Charter
The Iceland Academy of the Arts is a self-governing institution. It is managed by its board, rector and departments. Its charter, ratified by the Minister of the Interior, governs the appointment and purview of the board.

Art. 3 Board
The Board of the Iceland Academy of the Arts is the highest decision-making authority within the institution and has a supervisory role on all issues that concern the Academy as a whole. The board serves as custodian of the Academy’s role and ensures that its operations follow set objectives. The board elects the Academy’s rector

The board is responsible for the Academy’s operations, finances and assets, determines tuition fees, and confirms regulations concerning the Academy’s principal working procedures, including staff appointments. The board calls an open annual meeting to present the Academy’s finances and principal operations. The board sets rules regarding the organisation of the meeting.

The IAA’s board consists of five members elected for a term of three years at a time. None of the members can earn a living from a position at the Academy or attend a course of study at the Academy. The Minister of Education, Science and Culture appoints two members to the Academy’s board, whereas three other members are elected at the general meeting of the stakeholder’s association (Bakland Listaháskóla Íslands). The board elects a chair and a deputy chair within the members and determines a code of practice, which is published on the Academy’s website.

The board performs a function corresponding to the role of a university council, as defined in Article 15 of the Higher Education Act No. 63/2006.

Art. 4 Rector
The rector of the Iceland Academy of the Arts oversees its management and administration as an agent of the board, formulating a comprehensive policy regarding the Academy’s operations. The rector is responsible for the execution of policy and ensuring that the organisation of the Academy’s activities is consistent with its role, aims, and quality requirements.

The rector and the board supervise the Academy’s administration, teaching, artistic practices, research, quality control, and other operations, in accordance with the Higher Education Act No. 63/2006.

The Rector is responsible for hiring members of faculty and principal management officers in consultation with the board. The rector chairs meetings of the Academy’s Management Council. The rector is the Academy’s chief external spokesperson.
Art. 5 Managing Director
The managing director heads the Academy’s main office, working alongside the rector, supervising the Academy’s finances and assets in consultation with the rector and the board. The managing director sits on the Management Council.

Art. 6 Deans of Departments
Deans supervise the administration of their department and formulate the departments’ operational policies. They are responsible for academic development of their departments, overseeing study programmes and teaching, in addition to research and innovation. The deans have decision-making authority within their departments on issues concerning students’ educational records and progress. The deans are members of the Academy’s Management Council and the deans’ representatives are members of the Academic Council.

Art. 7 Academy Departments
The Academy’s work is divided into departments according to artistic fields. The board makes decisions on the division of departments and determines their operational procedures. Each department is supervised by a dean and has a department council.

Art. 8 The Academy Office
The role of the Academy’s office is to create the necessary conditions to enable departments and support staff to work in accordance with the Academy’s charter and regulations. The Academy’s office supervises the following services: the International Office, Library and Information Services, Finance and Facilities, Division of Quality, Teaching, and Research, Learning Services, Communication and Marketing, and Human Resources.
Supervisors within the Academy’s office participate in formulating policies in collaboration with other management officers.

Art. 9 Administration
Management Council
The Management Council is a consultative platform for the Academy’s main management administrators. The council discusses issues shared by all departments and support services, quality assurance, and the organisation of the Academy’s operations, including teaching and teaching arrangements. The council prepares policy proposals in most areas in which the Academy is active, and supports the rector in daily administration. The Equal Rights Committee and the Committee for Environmental Sustainability both fall under the council’s supervision.
The Management Council consists of the rector, the managing director, and the deans of departments. Other members of staff participate in the council’s meetings as appropriate. The rector chairs the council’s meetings.

Academic Council
The Academic Council is a trans-departmental consultation and information-sharing platform for the Academy’s administrators, lecturers, and students on academic affairs. The council discusses the Academy’s professional objectives, performance and quality, and provides leadership for administrators in academic affairs.

The Academic Council takes the initiative on formulating its agenda, while also addressing issues from the rector and the Management Council, departmental councils, and the Academy’s
committees. The Council supervises the operations of the Teaching and Research and Innovation Committees.

The Academic Council consist of the rector, a representative of the dean of department, five representatives from permanent faculty, one from each department, two representatives of part-time lecturers, and two student representatives, one from the undergraduate programme and another from the graduate programme. The Academic Council elects a chair from the group of permanent faculty for one year at a time. The chair calls meetings, prepares agendas, and chairs meetings. The council meets at least once a month throughout the academic year.

Department Council
Each department has a departmental council serving as a consultative platform within the department, advising the dean on academic issues. In addition to the dean, the council consists of two permanent faculty members, departmental coordinators, project managers, and a student representative. The dean directs the Council’s activities and serves as its chair. Meetings shall be held at least twice per semester.

Departmental Meeting
Each department regularly holds a departmental meeting during which permanent faculty discuss the relevant department’s tasks and policy making. The dean of the department calls the meetings. The departmental meetings serve to nominate the representatives of departments to the Academic Council, the Teaching Committee, and the Academy’s Research and Innovation Committee.

The Student Council
The Student Council is a consultative platform for the Academy’s student associations and serves as a liaison between them and the Academy’s administrative body. The Council is composed of the heads of associations from the Academy’s five departments. The Council appoints student representatives to the Academy’s committees and councils.

Academy Forum
An academy forum is a platform for discussion on academic matters and policy making within the Academy. The rector and the board can seek its opinion on any matter concerning the Academy’s operations and development. The forum is open to all lecturers, staff, and students of the Academy.

An open forum should be held at least once a year. The chair of the Academic Council calls the meeting.

Annual Meeting
In accordance with the Academy’s charter, its board holds an open annual meeting to present the Academy’s finances and key issues of the mission statement. The Academy’s board sets rules regarding the meeting’s organisation.

Art. 10 Quality Assurance and Enhancement
The Iceland Academy of the Arts systematically monitors its quality of teaching and research on the basis of an internal assessment, cf. chapter IV of the Higher Education Act No. 63/2006. The Academy follows the criteria of the Quality Board for Icelandic Higher Education, as stated in the board’s handbook. The rector is responsible for the Academy’s quality enhancement framework.

Art. 11 Code of Ethics
The Iceland Academy of the Arts has set an ethical code, cf. article 2 of the Higher Education Act No. 63/2006. The code is intended for students, academic faculty, and the Academy’s staff,
providing reference and guidance in all the Academy’s activities. The code engages with three key issues; general communication within the Academy, community and the environment, as well as creativity, teaching, and research. The code of ethics is published on the Academy’s website, and is prominently placed in the Academy’s working areas.

Art. 12 Tuition Fees
The IAA’s board determines fees and payment arrangements. The fee is subject to change. Tuition fees do not exceed general price performance index after a student enrolls and until that student graduates after following a continuous study programme.

Only students who have paid their fees are considered registered students at the Academy, and are therefore authorised to attend the Academy.

Students must pay their tuition fees in full in order to advance between semesters. If students are granted permission to go on an exchange semester at a partner institution abroad, they must have paid their tuition fee in full before the exchange.

Alterations to registration with regard to tuition fees are not permitted after 1 October in the autumn semester and after 15 February in the spring semester.

Students must have paid their tuition fees in full to register for graduation and to participate in graduation events

II. LEARNING AND TEACHING

Art. 13 Criteria on Higher Education and Academic Degrees
The Iceland Academy of Arts publishes assessment criteria, divided by educational level, for higher education as well as the academic degrees attained within the Academy’s departments and programmes. The criteria is a systematic description of degrees and final exams, emphasising a general description of the knowledge, skills, and abilities that students should possess at the end of their studies. The Academy’s criteria are formulated in accordance with national criteria published by the Minister of Education on higher education and exam degrees, cf. art. 5 of the Laws on Universities no. 63/2006.

Art. 14 Academic Degrees
The Iceland Academy of the Arts issues five academic degrees at the master’s level, two at the bachelor’s level, and three diploma degrees for both levels.

Master’s Degrees

Bachelor’s Degrees
BA and B.Mus

Diploma Degrees
The Department of Arts Education issues a diploma degree providing teaching certification for students who have completed a master’s degree in an artistic discipline. The Department of Music issues a diploma degree in instrumental performance as part of a Bachelor’s study programme.
Art. 15 Departments and Study Programmes

The Icelandic Academy of the Arts is made up of five departments: Department of Design and Architecture, Department of Arts Education, Department of Fine Art, Department of Performing Arts, and the Department of Music. There are twenty-seven study programmes; seven at the master’s level and thirteen at the bachelor’s level.

Department of Design and Architecture
Studies in the Department of Design and Architecture are divided into five programmes; four at the bachelor’s level and one at the master’s level.

At the master’s level the department offers a two-year, 120 ECTS study programme. At the end of the programme, having completed the required exams and projects the student receives an MA degree.

Programmes at the bachelor’s level are as follows: Architecture, Fashion Design, Product Design, and Visual Communication. Studies are run as three-year 180 ECTS programmes. At the end of the programme and having completed the required exams and assignments, students receive a BA degree.

Department of Arts Education
There is one study programme at the Department of Arts Education at the master’s level. The duration of the study period is determined by former education and experience of the students. There are four tracks within the programme; 120 ECTS programme for an M.Art.Ed degree or MA degree, 60 ECTS Diploma, and 180 ECTS programme including a preparation year and a two year programme at the master’s level. The Diploma programme is only open to students holding a master’s degree in arts.

Department of Fine Arts
Studies at the Department of Fine Art are divided into two programmes: one at the bachelor’s level and another at the master’s level.

Studies at the master’s level are organised as a two-year, 120 ECTS programme in fine art. At the end of the programme and when students have completed required exams and assignments, they receive a Master’s degree.

Studies at the bachelor’s level are organised as a three-year, 180 ECTS programme in fine art. At the end of the programme and when students have completed required exams and assignments, they receive a Bachelor’s degree.

Department of Performing Arts
Studies in the department are divided into four study programmes; three at the bachelor’s level and one at the master’s level.

Studies at the master’s level are run as a one year 90 ECTS programme. At the end of the programme and having completed all exams and assignments, students receive an MFA degree.

The study programmes at the bachelor’s level are: Drama, Contemporary Dance, and Theatre and Performance Making.

The studies are organised as a three-year, 180 ECTS programme. At the end of the programme and having completed all exams and assignments, students receive a Bachelor’s degree.

Every third year there are no admissions to the department.

Department of Music
Studies in the department are divided into eight programmes, three on the master’s level, and five on the bachelor’s level.
Study programmes offered at the master’s level are: composition, New Audiences and Innovative Practice (NAIP), and Vocal/Instrumental Performance.

A master’s level in Composition is a two year, 120 ECTS individualised course towards an MA or a M.Mus degree, and students can choose between four modules. Master’s studies in New Audiences and Innovative Practice (NAIP) is a 120 ECTS module run by the IAA in collaboration with three other European music academies. Master studies in Vocal/Instrumental Performance offers 120 ECTS towards a M.MUS.Ed or a MA degree.

The following study programmes are offered at the bachelor’s level: Instrumental/Vocal Performance, Church Music, Creative Music Communication, Vocal and Instrumental Pedagogy, and Composition. The programme is a 180 ECTS three-year study programme.

Students of Vocal/Instrumental Performance who want to go abroad before completing formal studies at the bachelor’s level may complete a diploma degree (60-120 ECTS). However, this is dependent on that grades for principal instrument have never been below 8.0, and that the students have presented confirmation of a study place in a music academy abroad.

Diploma studies at the bachelor’s level in Vocal/Instrumental Performance are a 60 ECTS study module for young students who fulfil the Academy’s criteria regarding instrumental performance skill, and who would like to pursue a secondary school degree parallel to their music studies. Diploma students should be at least sixteen years old when they start their course.

1. **Student Admission**

**Master’s Programmes**

The Academy’s admission process is based on considering applications, reports, and professional experience in the field.

Applicants for the master’s level must have completed a Bachelor’s degree or an equivalent of a 180 ECTS university course, which provides a foundation for their qualifications to meet the demands of the master’s course.

Admission committees evaluate applications on the basis of the received materials and interviews with applicants. The dean of the department appoints people to the committee in collaboration with programme managers, and sets protocols that are presented to all applicants. The admission committee’s conclusion is final and will not be referred to the rector or the board.

All applications should include a confirmed copy of degree certificates and other materials that each department may request.

Visiting students are enrolled at a level that suits the level of studies they have completed in accredited HIE institutes elsewhere, and must provide documentation thereof, in accordance to Art. 26.

The student accepts the Academy’s offer of a place by paying a confirmation fee that will be applied towards the student’s annual fees and may not be refunded.

**Bachelor’s Programmes**

The Academy’s admission criteria take into consideration the original work that applicants submit with their application and/or their performance in entrance examinations.

Applicants to bachelor’s programmes must have completed upper secondary school qualifications or their equivalent. However, the Academy has the authority to grant admission to those applicants who possess knowledge and experience deemed sufficient preparation for a bachelor’s degree at the Academy. Applicants must, however, have completed 105 credits from the older system for the upper secondary level, or 150 credits from the new system.
Applications shall include confirmed copies of certificates and other materials requested by each department.

Admission committees assess applications of the presented materials and interviews and/or entrance examinations as applicable. The dean of each department appoints people to the admission committees in collaboration with the programme director and sets protocols that are presented to all applicants. The committee’s conclusion is final and will not be referred to the rector or the board.

Visiting students are enrolled at a level that suits the level of studies they have completed in accredited HIE institutes elsewhere, and must provide documentation thereof, in accordance to Art. 26.

The student accepts the Academy’s offer of a place by paying a confirmation fee that will be applied towards the student’s annual fees and may not be refunded.

2. **Re-enrolment, Assessment of Previous Studies and Expiry of ECTS**

Former students who have not completed their studies can apply to re-enroll at the Academy and will be given credit for courses completed on the condition that less than five years have passed since their last registration.

If more than five years have passed since leaving the students halted their studies, they must apply specifically for an assessment of former studies. In this instance, the current curriculum at each time is taken into consideration. The general rule is that ECTS are no longer valid if more than nine years have passed since students discontinued their studies.

Students who wish to be given credit for ECTS earned at other universities must submit an application to this effect, attaching the appropriate documentation, at the beginning of their studies. The Academy may thus give credit of up to 90 ECTS for bachelor’s level studies, and 45 ECTS at the master’s level, gained at other universities. In cases where students have fully accredited teaching qualification in their field, the Academy can give up to 60 ECTS in the Department of Art Education.

3. **The Academic Year, Semesters, and Graduation**

The academic year runs from 1 August to 31 July in the following year and is divided into two semesters; autumn semester and spring semester. Each semester includes a minimum of 15 weeks of teaching, excluding examinations and holidays. The MA Theatre and Performance Making programme is the only programme to run three semesters; autumn semester, spring semester, and summer semester.

Formal graduation from the Iceland Academy of the Arts takes place in June, the end of September, and the end of January. The deadlines for registering for graduation are as follows: 15 April for the spring graduation, 1 September for the autumn graduation, and 15 December for the winter graduation.

4. **ECTS and Study Progress**

Students are expected to complete 60 ECTS over the academic year, or 30 ECTS each semester. One ECTS credit corresponds to 25-30 hours of work for the student.

Mandatory courses should not exceed 30 credits in a single semester.
Master’s Programmes
The duration of the master’s programmes is normally two years. A minimum of 120 ECTS are required for MA, M.Mus, M.Mus.Ed, and M.Art.Ed degrees. MFA degree requires a minimum of 90 ECTS. The diploma degree at the master’s level is for 60 ECTS. Students can complete a maximum of 66 ECTS in a single academic year.

Students in MA Design, MA Fine Art, and MA Composition must complete a minimum of 48 ECTS to advance to the next year of study.

The general rule is that students have a maximum of three years to complete a Master’s degree. MA modules for Vocal/Instrumental Performance can take a maximum of four years. Master’s studies in Art Education are for 60-180 ECTS, and full-time studies are for 60 ECTS over the academic year, though it is possible to extend the study period by taking fewer credits a year. The degree must, however, be completed within a maximum of double the study period.

This excludes absence due to parental leave. In special circumstances, and at the suggestion of the dean, the rector is authorised to give an exemption from this rule. In such instances, the students must explain their case in written form, providing the necessary reasoning.

Bachelor’s Programmes
The duration of the bachelor’s programmes are normally three years. BA and B.Mus degrees require a minimum of 180 ECTS. The diploma degrees at the bachelor’s level is 60-120 ECTS.

Students may complete a maximum of 72 ECTS in a single academic year.

A full-time student must complete a minimum of 48 ECTS to advance to the next academic year. Departments may set specific guidelines as to the amount of obligatory ECTS required and/or mandatory courses that must be completed to advance to the next academic year.

Study Break
Students may take a study break within the framework of the IAA’s rules regarding study progress. Students need to inform their department about the intended study break no later than 1 October for the autumn semester and 1 February for the spring semester. Study breaks may not exceed one academic year.

Extra Credits
Students who complete more credits than required for their degree will receive a special transcript with the extra credits that are not part of the degree certificate.

Students are responsible for their own study progress within the IAA’s framework.

5. **Attendance and Application to Studies**

Master’s Programmes
Studies at the master’s level generally require full participation in the activities of the study programme, both in teamwork and individually. Departments have the authority to set their own attendance rules.

Bachelor’s Programmes
The Academy requires full class attendance. Lecturers must have an overview of students’ participation in the study programme and keep a record of their attendance.

If a student’s absences, including sick leave, go beyond a 20% of the total teaching hours of a course, the student has failed the course. If this is due to a specific and unavoidable situation the student may apply to his/her programme director for an exemption.
6. **Course Assessment**

**Assessment**
The principal purpose of course assessment is to provide students with information about their academic progress and skills.

**Responsibility and Organisation**
Assessments usually take place during the course period, or during examination and assignment periods at the end of each semester. Lecturers are responsible for the assessment, but each department sets its own examination and assignment submissions policy. Exams and assignments are either oral, written, or practical. The combination of the assessment is determined in by the dean and/or programme director in consultation with lecturers. Students shall be presented with these requirements at the beginning of each course. Regulations, stated in Art. 23m apply to responsibility for, and assessment of final projects.

**Grades**
Grades are given in whole and half numbers on a scale of 0-10. The minimum grade necessary to pass an examination is 5. Departments may set special provisions for higher minimum passing grades in certain courses or assignments for the respective students.

Deans may allow an assessment indicated by “pass” or “fail” instead of numbers for specific courses or assignments, as long as the assessment includes an oral or written review.

Deans, in consultation with the rector, may allow an assessment in an entire study programme to be indicated by “pass” or “fail”, as long as the assessment includes an oral or written review.

**Assessment Results and Appeal Process**
Assessment results must be available no later than ten working days after the exam or assignment deadline. Students who have not passed an exam or obtained the minimum grade for an assignment are entitled to request an explanation of their grades, but no later than five days after the publication of the grades. If the students do not find this satisfactory, they may appeal to their dean.

**Absence from Examination**
Students who do not attend exam that they are registered for and fail to notify the Academy in advance are considered to have taken the exam. In this instance, they thereby forfeit the right to re-examination.

**Repeating an Exam or Assignment**
If students fail an exam or assignment, they may repeat the exam or assignment. Students are only entitled to repeat an exam if they have met attendance requirements in the course.

Students must apply for a re-examination no later than five days after grades are issued. If a re-examination is not practicable, the dean may decide on an equivalent assignment. If students fail the re-examination or assignment they must repeat the course.

If students have passed an examination/assignment, they may, under special circumstances, request to repeat the examination/assignment. If authorised by the dean, the students may retake the examination the next time it is held or re-submit the assignment the next time it is set. The grade from the latter exam/assignment will apply.

**Resitting Courses**
If students fail in a course they may retake the course the next time it is available. Student may not take the same course more than twice. Students may, however, apply to the dean for an exemption to this rule.
Make-up exams/assignments
Make-up exams/assignments for the autumn semester should be held no later than 15 January, and no later than 1 June for the spring semester.

Registration of Grades and Preservation of Papers
The Division of Academic Affairs is responsible for registering and storing grades, as well as transmitting final grades to students.

Withdrawing from Courses
When students are registered for a course they are automatically registered for an exam or obligated to submission deadlines for handing in assignments, depending on the assessment criteria. By withdrawing from the course, students are thereby released from the requirements of said course regarding the assessment. Withdrawal from a course must be submitted in writing to the department coordinator before one third of the entire length of the course has passed.

Departments may have their own protocols regarding withdrawing from courses.

Illness
Students who due to illness cannot sit an exam or submit an assignment within the given timeframe must give notification before the exam begins or the assignment submission deadline expires. A doctor’s certificate confirming illness must be submitted to the Academy’s main office no later than three days after the exam was given, or the assignment deadline has expired. Otherwise the student is considered to have taken the exam or participated in the submission of assignments. With a doctor’s certificate, students gain the right to a make-up exam given that their attendance in the course was satisfactory.

Master’s Programmes.
Master’s students must submit a draft of their graduation projects for approval. The evaluation of graduation projects is carried out by an assessment committee and/or an external specialist examiner.

Programme directors appoint examiners or assessment committees in consultation with the dean. If students wish to comment on the assessment process they may submit a written request for explanation to the relevant department dean.

Students who are not satisfied with the decision of the assessment committee or the external examiner may, within five working days of the results being issued, send written and reasoned comments to the dean and appeal for a re-evaluation of the assessment. Another examiner or assessment committee will not be appointed. The dean must respond to the student’s appeal within ten working days of receiving it, after which the conclusions of the examiner or assessment committee are final. If the issue cannot be resolved before the scheduled graduation date the student’s graduation must be postponed.

Each study programme issues special guidelines on final projects and master’s thesis defences.

Bachelor’s Programmes
Final projects must be evaluated by an assessment committee or an external examiner. The programme director appoints members to the assessment committee in consultation with the dean. Protocols are issued to guide the work of the assessment committee and the examiners. Students who wish to comment on the assessment process may submit a written request for explanation to the relevant dean.

Students who are not satisfied with the committee’s or examiner’s assessment may submit a reasoned appeal to the dean within five days of the publication of the results, requesting a re-assessment. Another external examiner will not be appointed and the committee’s membership will not be changed. The dean of the department must respond to the student’s appeal within
ten working days of receiving it, after which the conclusions of the examiner or assessment committee are final. If the issue cannot be resolved before the scheduled graduation date the student’s graduation must be postponed.

Each study programme issues specific guidelines on final projects.

7. **gr. Submitting Graduation Projects to Skemman**

Skemman is a digital repository that contains final theses and graduation projects of HIE students in Iceland. In order to graduate, students must submit their graduation projects to skemman.is in accordance with instructions from their departments.

8. **gr. Curriculum**

The Academy shall publish its entire curriculum annually in both Icelandic and English. This should normally take place at the beginning of March for the coming academic year. International Master’s programmes only publish their curriculums in English. Deans are responsible for their department’s curriculum.

The curriculum shall include, amongst other items, course descriptions, assessment criteria, and learning outcomes.

9. **gr. Teaching Assessment**

Teaching assessment shall be given to students at the end of each course in the form of a teaching survey. The teaching assessment is a part of monitoring teaching standards and course quality. At the end of the semester, lecturers are granted access to the results of their courses. Deans have access to the results of the teaching surveys of all courses in their department. The rector has access to the results of teaching surveys for the Academy as a whole.

10. **gr. Exchange Students, Visiting Students, and Research Students**

Exchange Students

The Iceland Academy of the Arts participates in international partnerships, which include student exchange programmes between comparable educational institutions and mutually recognised programmes. Student exchanges are based on bilateral agreements between institutions. Students who choose exchange programmes normally do so for a period of one semester during their studies at the Academy. Special permission from the relevant dean is required for a longer period of exchange.

Visiting Students

The rector may, upon recommendation from the dean, admit a visiting student for one or two semesters. A visiting student must be enrolled in an equivalent or more advanced programme of study at an accredited university elsewhere and provide written documentation to that effect. A visiting student is subject to the same rules and regulations and must fulfill the same academic requirements as other students at the Academy. Tuition and fees are also equivalent to those of other students. If visiting students wish to continue studying at the Academy, they must apply for admission to the Academy on the same basis as other applicants.

Research Students

Research students are students at the master’s or doctoral level who are given study space at the Academy of the Arts and access to its services without attending a regular study programme. The dean and the student make an agreement about access to the Academy, which the rector ratifies.
III. STUDENTS’ RIGHTS

11. gr. Processing Students’ Issues

If students feel that they’ve been unjustly treated, they can initiate the following process:

Students turn to the relevant lecturer, programme director, dean, or student counsellor, who take up the case and seek solutions.

Should students not find the solution satisfactory, they must submit a written report providing support arguments to the rector. The rector reviews the case, makes a decision and the student is sent a written response providing the argumentation behind the resolution of the case.

If students are not content with the rector’s decision, they can appeal to the IAA’s Grievance Committee on Students’ Rights. The committee will not discuss grades, however (see the committee’s protocols). On responsibility and the organisation of assessment, see Art. 21.

12. gr. Breach of Academy’s Laws or Regulations

If students are found in breach of the Academy’s laws or regulations, or if their behaviour towards members of staff or other students be deemed indecent or improper, the rector or the relevant dean may issue a written warning. In the case of repeated or serious breaches that can be considered to be against the Academy’s basic operational criteria, deans, in consultation with the rector, may expel the student temporarily or indefinitely. If students believe that their rights have been compromised they may appeal the decision to the Grievance Committee on Student Rights, cf. Art. 30. Matters of this nature must in all other respects comply with the law.

13. gr. Grievance Committee on Student Rights

The Academy has a special Grievance Committee, which makes final decisions on matters concerning discipline and students’ rights. The Grievance committee is comprised of a dean, who acts as chair, and two members of the academic faculty. A balance should be maintained, to the extent possible, between appointments from different departments. Deans select a representative from among themselves to chair the committee. The Management Council defines the committee’s responsibilities and formulates the code of practice. Matters must be submitted to committee in writing, clearly stating the case.

IV. ACADEMIC POSITIONS

14. gr. Academic Titles and Appointments

Academic faculty hold the following titles: Dean of department, professor, associate professor, assistant professor, adjunct, and temporary lecturer. Programme directors are members of the group of adjuncts, associate professors, or professors. On these academic appointments the Academy’s rules on academic appointments, approved by the IAA board, apply.

Other academic titles are: visiting professor, honorary professor, honorary doctor, research professor, and visiting research fellow. On these appointments, the Academy’s rules regarding honorary titles and academic visiting positions apply, approved by the Academy’s board.

The Academy’s definitions, approved by the board, apply to appointments and duties of academic faculty.
15. gr. Sabbaticals
Sabbaticals are granted with the objective of establishing knowledge in the academic field of the arts, strengthening the position of the IAA, and enhancing the quality of research within the Academy. Members of academic faculty whose job descriptions include defined research responsibilities are thus given the opportunity to dedicate themselves to independent research by granting them temporary leave from other professional duties.

The Academy's rules on granting sabbaticals apply, as approved by the Academy's board.

V. FUNDS

16. gr. Funds Supporting Inner Operations
The Iceland Academy of the Arts manages support funds for inner operations. Each fund is governed by regulations that for instance define its role and scope, appointments of the board, organisation of activities, and arrangements for grant allocations. These regulations are approved by the Academy's board.

VI. ENTRY INTO FORCE ETC.

These regulations are set on the basis of the Academy's charter and with reference to the Higher Education Act no. 63/2006. Approved at a meeting of the Academy's board on 13 June 2017.